

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS  
YEAR 2019 RE-ORGANIZATION MEETING  
MONDAY, JANUARY 7, 2019  
6:00 P.M.

• **ELECTION OF TEMPORARY CHAIRMAN**

1. Meeting Called to Order by Temporary Chairman
2. Public Comment "...all persons wishing to offer public comment must first register by signing their name, address, telephone number and email address on a "sign up" sheet to be provided by the Township Manager. No one shall approach the microphone without having first registered to speak. Each person wishing to speak shall have one (1) opportunity to speak for a period not to exceed five (5) minutes." Res. #2017-05
3. Pledge to Flag/Invocation
4. Roll Call
5. NOMINATE AND ELECT
  - A. Nominations and Election of Chairman of the Board
  - B. Nominations and Election of Vice-Chairman of the Board

At this time the newly elected Chairman will take over the meeting.

6. **2019 ORGANIZATION APPOINTMENTS**

- A. Motion to appoint Marc Woerner as Township Manager and Zoning Officer
- B. Motion to appoint Miriam Clapper as Township Secretary
- C. Motion to appoint Jeanette Lepley as Township Treasurer
- D. Motion to appoint Edwin Schneider as Township Chief of Police
- E. Motion to appoint Jeff Rummel as Township Roadmaster
- F. Motion to appoint Heather Bair as Township Code Enforcement Officer and Alternate Zoning Officer
- G. Motion to appoint John Berry to the Vacancy Board Chairman
- H. Motion to appoint Supervisor Harold Hartlaub as Chief Administrative Officer of Pension Plans
- I. Motion to authorize Supervisors as Township employees and equipment operators

7. **APPOINT AND ACCEPTANCE OF INDIVIDUAL FEE SCHEDULES FOR 2019**

- A. Motion to appoint Stock and Leader as Solicitor
- B. Motion to appoint C.S. Davidson as Engineer
- C. Motion to appoint Stambaugh – Ness as Auditors
- D. Motion to appoint Joseph Kalasnik, PC as Zoning Hearing Board Solicitor
- E. Motion to appoint Group Hanover as Sewage Enforcement Officer
- F. Motion to appoint Hanover Land Services as Alternate Sewage Enforcement Officer

G. Motion to appoint Building Inspectors - Middle Department Inspection Agency

**8. 2019 ADMINISTRATIVE MOTION ITEMS**

A. Motion authorizing the following depository institution to handle all Township accounts:

- People's Bank

B. Motion to Renew all existing Ordinances and Resolutions

C. Motion to Establish the dates and time for Board of Supervisors Meetings

- Work Session the First Thursday of the month at 7:00 P.M.

Caucus at 6:00 PM;

- Regular Meeting the Third Tuesday of the month at 7:00 P.M.

Caucus at 6:00 P.M.

D. Motion to Establish the mileage reimbursement rate at the prevailing 2019 IRS rate of .58cents

E. Motion to Establish the Manager's, and Secretary's bonds at \$500,000.00

F. Motion to Establish the Treasurer's, bond at \$3 million dollars

G. Motion to adopt Resolution #2019-01 - the Fee Schedule for Services and Permits and Sewer Rates

**THIS ENDS THE RE-ORGANIZATIONAL MEETING AND THE START OF THE CAUCUS**

---

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS  
WORK SESSION AGENDA  
MONDAY, JANUARY 7, 2019  
7:00 P.M.

1. Work Session Called to Order
2. Public Comment "...all persons wishing to offer public comment must first register by signing their name, address, telephone number and email address on a "sign up" sheet to be provided by the Township Manager. No one shall approach the microphone without having first registered to speak. Each person wishing to speak shall have one (1) opportunity to speak for a period not to exceed five (5) minutes." Res. #2017-05
3. Approval of Minutes – Regular Board of Supervisor Meeting of Tuesday, December 18, 2018
4. Correspondence
  - A. Received the following request for re-appointment
    1. Andy Hoffman - Planning Commission
    2. Kelli Reed to the Recreation Park Board
    3. Jeff Garvick – Zoning Hearing Board
5. Disbursements
6. Action Items
  - A. Re-Appointment to Planning Commission (4-Year Term)
    1. Motion to re-appoint Andy Hoffman to the Planning Commission for a 4-year term ending December 31, 2022.
  - B. Re-Appointment to the Recreation Park Board (5-Year Term)
    1. Motion to re-appoint Kelli Reed to the Recreation Park Board for a 5-year term ending December 31, 2023.
  - C. Re-Appointment to Zoning Hearing Board (5-Year Term)
    1. Motion to re-appoint Jeff Garvick to the Zoning Hearing Board for a 5-year term ending December 31, 2023.
  - D. Motion to Authorize Attendees and Appoint a Voting Delegate for PSATS 97<sup>TH</sup> Annual Conference – April 14-17, 2019
  - E. Motion to approve or deny the 2018 Sanitary Sewer Repairs Bids
  - F. Request for Final Approval of the South Hanover Medical Office
7. Discussion Items
8. EXTENSION REQUEST PER DEVELOPER LETTER:

A. Motion to grant an extension request for Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary through July 17, 2019

9. SUPERVISORS AND/OR PUBLIC COMMENTS:

10. Next Scheduled Meetings: Board of Supervisors Meeting - Supervisors Work Session – Thursday, February 7, 2019 at 7:00 p.m. with Supervisors Caucus at 6:00 P.M.

11. Adjournment